

Royal Four Towns Hall Association
Minutes of Meeting held on 30th November 2015

Those Present : Nick Bass(Chairman), Peter Barlow(Vice Chairman), Malcolm Wade(Treasurer), Lorna Bell(Secretary), Teresa McColm(Bookings Secretary), Graham Anderson(Property Convenor), Jim Burns, Sarah Cowan, Gill Fraser, Janette Carmichael, Margaret Byrne, Chris Simpson

Apologies : Ellen Hyslop

Minutes of Previous Meeting : these were accepted as being a correct account of the meeting.

Matters Arising : New Letterheads – Sarah Cowan reported this was a work in progress, [Jim Burns](#) to liaise with Sarah Cowan in obtaining an up to date photo of hall for letterhead. Sarah Cowan presented a copy of a letter written to Arla requesting donations of cheese and butter for forthcoming Burns Supper. **Remembrance Sunday** – Nick Bass wished to express his thanks to all involved.

Treasurers Report – treasurer Malcolm Wade reported that back dated water charges were in the process of being refunded. The exemption from water charges has to be applied for every April.

Cumberland Investment Accounts £13,735.39

Current Account £ 2,468.

Cash £ 130.

Committee Decision Making : following her concerns expressed at the previous meeting Margaret Byrne was invited by Nick Bass to discuss this matter more fully. Margaret expressed her concerns that the solar panels had been fitted without the final go ahead from a committee meeting. Nick Bass explained that this was due to time restraints and having to meet a deadline. Margaret also felt the baby changing unit was also decided upon and fitted before coming back to committee. Nick Bass suggested that in future lines of communication by email or letter be fully utilised between meetings if important issues arise between meetings. Margaret Byrne suggested extra meetings, this would be considered if issue was urgent.

Property Convenors Report

Nick Bass expressed his appreciation for all the behind the scenes work that the property convenors job involves. Graham Anderson reported as follows:

- Monthly Fire Alarm check completed
- Xmas Lights ongoing
- Gents Urinal, water flow been slowed down in an effort to reduce the frequency of flushes when the hall is empty. This situation to be monitored
- Corner piece on back wall has been fixed back on with silicone.

- Oil delivery from Johnston Wallace Fuels.
- Shrubs been removed from war memorial. Graham Anderson proposed to sow grass seed now and in the Spring and is still open to ideas for replanting.

Margaret Byrne reported that the strip light in front entrance hall was slow to come on, [Graham Anderson](#) to replace starter.

Potential loss of roof slates to be investigated, [Graham Anderson](#) to contact D.S Roofing.

Jim Burns reported that the War Memorial Monument needs cleaning and the lime mortar replacing, this is a specialist job, [Jim Burns](#) to investigate who is responsible for war memorials, Chris Simpson suggested contacting the Community Council. Committee agreed to provide cement for re-pointing the wall, [Jim Burns](#) volunteered to do this job.

Malcolm Wade suggested ice packs for First Aid purposes be stored in the hall but was informed that the fridge had no freezer compartment.

Hall Bookings : Teresa McColm reported a new craft group using the hall, also the school twice a week and also a booking for the school concert on the 18th December. Annandale Young Farmers have booked an extra hour on Sunday nights, committee decided not to charge for this. [Teresa McColm](#) to contact AYF to remind them to switch off lights after it was noticed the kitchen lights were left on.

Xmas Lights Switch On : Nativity to begin at 6.15pm with lights switch on afterwards. Committee to set up at 2.00pm in the afternoon. Committee members to provide raffle prizes.

Burns Supper : Margaret Byrne advised the committee that Ronan may not be available to cook the Burns Supper. [Graham Anderson](#) to enquire what costs would be involved if another cook from the village was to do the catering. Margaret Byrne suggested the committee could do the catering. No final decisions were made at this time, however, the committee did agree to cover any extra expenses that may be incurred should Ronan be unavailable. Sarah Cowan offered her apologies as she is unable to attend the Burns Supper.

A.O.B. – none

Date of Next Meeting 11th January, 2016, 7.30pm