

Royal Four Towns Hall Association
Minutes of Meeting Held on 6th June, 2016

Those Present : Nick Bass(Chairman), Peter Barlow(Vice Chairman), Malcolm Wade(Treasurer), Graham Anderson(Property Convenor), Teresa McColm(Hall Bookings), Margaret Byrne, Ellen Hyslop, Jeanette Carmichael, John Thomson, Lorna Bell(Secretary).

Apologies : Gill Fraser

Minutes from Previous Meeting : the minutes were accepted as a true and accurate account of the previous meeting.

Matters Arising :

Water Heater : the new water heater has been installed in the kitchen. Require to monitor a possible leak from the old water heater to make sure it dries up.

Garden Maintenance : this has been ongoing with help from Freda Seddon and Margaret Byrne.

Parking Update : following complaints from the bus driver about cars at the bus stop Sarah Cowan reported that attempts to alleviate this have resulted in a drop in numbers of those attending the Under 5's group.

Treasurers Report : Malcolm Wade gave a summary of the accounts and highlighted the 50/50 Club contributions questioning if there was a more efficient way of collecting the money, he suggested direct debit or hold an event such as a dance where contributions could be made. Jeanette Carmichael felt the personal approach each month would still be the best method.

Deposit Account	£13,735.39
Current Account	£ 3,266.89
Cash	£ 79.56

Debits pending – Water heater £750 and cleaners wages (May) £80 approx.

Property Convenors Report : Graham Anderson reported the following:

- authorized installation of 10kw water heater
- fire alarm test for May
- water flow to gents toilets adjusted
- assisted Jim Burns to fit pavers around War memorial
- paving around War memorial pressure washed
- hangers created to store Xmas decorations stakes and frames in fuel store
- spoke to Peter Hawkins about leak, this appears to be sorted.
- removed cut dogwood branches to the tip

- checked with Derek Bloomfield who gave permission to dump/reuse items left from Hightae 10k (last run over 20 years ago). Spare medals to be modified and used for the Beatle Cup (Hightae Primary football tournament).
- right side notice board lowered, straightened and secured.
- bus shelter pressure washed
- weedkiller put on area around the hall
- hanging baskets made up
- planed door into cupboard near gents to allow easier opening
- automatic watering tested and baskets hung

Graham Anderson also reported that approval to provide a defibrillator had been obtained. Community Council to use wind farm money to purchase this. Graham also requested to borrow tables and tea urn no objections were raised.

Hall Bookings : Teresa McColm reported that bookings were down due to the summer period. Enquiry for a ceilidh on 26th November, as yet not confirmed.

Happy Hour Theatre Evening : Peter Barlow reported that posters would go up late July and leaflets would be distributed in August. Two members of the committee agreed to organise and look after a bar ([Gill Frazer and Sarah Cowan](#)) so the committee agreed to try out a bar

A.O.B.

Day of the Region : Lorna Bell reported that Royal Four Towns would be welcome to join the Lochmaben Initiative at the Day of the Region Event to promote activities in the area. Sarah Cowan, whilst always willing to promote the Under 5's group, felt this would not be feasible at the event. As a committee it was felt it would be difficult to represent the activities other than by just a list of what takes place in the hall.

Main Cupboard : Nick Bass expressed his thanks that this cupboard had been tidied.

Craft Fair : 1st and 2nd October, Peter Barlow confirmed letters had been sent out to crafters and he was awaiting deposits. Rota to be done at next meeting.

Hall Rental : Teresa McColm questioned the rate charged for hall rental, this is to be forwarded to the meeting after the AGM and dealt with then.

Boiler Service : [Graham Anderson](#) to check when next boiler service is due.

Date of Next Meeting – Monday, 22nd August, 2016, 7.30pm

